

COMMONWEALTH OF KENTUCKY
CITY OF PROSPECT
CITY COUNCIL REGULAR MEETING
Monday, September 15, 2025, 7:00 p.m.

AGENDA

CALL TO ORDER

- Chair: Mayor Doug Farnsley

APPROVAL OF MINUTES

- Approval of Minutes of August 13, 2025 special council meeting, August 18, 2025 regular council meeting.

COMMENTS FROM CITIZENS

MAYOR'S REPORT

- Mayor's update on City matters.

FINANCIAL REPORTS

- Monthly financial update

COMMISSION & BOARD REPORTS

- Forestation Board

OTHER REPORTS

- Parks & Recreation Advisory Committee
- Jefferson County League of Cities

POLICE REPORT

UNFINISHED BUSINESS

NEW BUSINESS

- **Resolution 7, Series 2025**, A RESOLUTION AUTHORIZING THE COMPLETION AND FILING OF A GOVERNMENT RESOURCES ACCELERATING NEEDED TRANSFORMATION (GRANT) PROGRAM PROJECT APPLICATION.
This resolution authorizes the city to apply for a financial grant from the Recreational Trails Program for the development of the proposed Putney Pond boardwalk.
- **Municipal Order 3, Series 2025**, AN ORDER CONSENTING TO THE NOMINATIONS BY THE MAYOR OF CITIZENS OF THE CITY TO SERVE ON THE CITY OF PROSPECT FORESTATION BOARD AND AFFIXING TERM OF OFFICE THERETO,

- **Municipal Order 3, Series 2025**, AN ORDER CONSENTING TO THE NOMINATIONS BY THE MAYOR OF CITIZENS OF THE CITY TO SERVE ON THE CITY OF PROSPECT FORESTATION BOARD AND AFFIXING TERM OF OFFICE THERETO.

ADJOURNMENT

Supporting documents for this meeting's agenda are archived on the city's website calendar:
<https://www.prospectky.gov>

Some meeting participants may meet virtually by WebEx.

Members of the public may attend in person and see and hear all participating members at Prospect City Hall, 9200 US Hwy 42, Prospect, Kentucky.

CITY OF PROSPECT, KENTUCKY
CITY COUNCIL
SPECIAL MEETING MINUTES

August 13, 2025

Attending In-Person: Mayor Doug Farnsley; Council Members John Clark, John Evans, Christian Furman, Don Gibson, David Holmes, and Sandra Leonard; City Attorney F. Chris Gorman; C.A.O. and City Clerk John S. Carter

Absent: Director of Public Works Ron Cundiff, Police Chief Denham

Comments from Citizens

- Residents and Architectural Committee Members, Dr. Robert Jacob, Ms. Sara Hines and Mr. J. Herb Shulhafer, spoke in support of the city's initiatives to develop a master development plan for the city and asked the city council to pass the proposed amended budget and resolution to advance that initiative.
- Resident Mr. Mark Duke spoke of his concern with recent crime and car break-ins within the city.

Call to Order

Mayor Farnsley called the meeting to order at 5:05 p.m.

New Business

- Council Member Holmes moved for a first reading of Ordinance 655, Series 2025, AN ORDINANCE AMENDING THE BUDGET FOR THE GENERAL FUND, MUNICIPAL ROAD FUND AND CAPITAL PROJECT FUND OF THE BUDGET OF THE CITY OF PROSPECT FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026, seconded by Council Member Clark. A roll call vote was held: **Yea:** Clark, Evans, Furman, Gibson, Holmes and Leonard. **Nay:** None. The motion passed 6-0.
- Council Member Holmes moved to approve and adopt **Resolution 6, Series 2025**, A RESOLUTION TO APPROPRIATE FUNDS FROM THE CAPITAL PROJECTS FUND FOR THE PURPOSE OF RESEARCHING AND POTENTIALLY ENTERING INTO A PUBLIC/PRIVATE PARTNERSHIP FOR THE CREATION OF A MASTER DEVELOPMENT PLAN FOR THE CITY, seconded by Council Member Clark.
 - Council Member Gibson moved to amend **Resolution 6, Series 2025**, by striking "periodic" from section 4 and inserting "monthly", seconded by Council Member Leonard, and the motion passed unanimously.

A roll call vote was held on Resolution 6, Series 2025, as amended: **Yea:** Clark, Evans, Furman, Gibson, Holmes & Leonard. **Nay:** None. The motion passed 6 – 0.

Adjournment: Council Member Furman moved to adjourn, seconded by Council Member Leonard and the motion passed unanimously. Mayor Farnsley declared the meeting adjourned at 5:27 p.m.

Prepared by:

Approved:

John S. Carter, City Clerk

Douglass Farnsley, Mayor

CITY OF PROSPECT, KENTUCKY
CITY COUNCIL
REGULAR MEETING MINUTES

August 18, 2025

Attending In-Person: Mayor Doug Farnsley; Council Members John Clark, John Evans, Christian Furman, Don Gibson, David Holmes, and Sandra Leonard; Asst. Police Chief Michael McKeehan, C.A.O. and City Clerk John S. Carter

Absent: Director of Public Works Ron Cundiff

Call to Order

Mayor Farnsley called the meeting to order at 7:00 p.m.

Approval of Minutes

- Council Member Clark moved to approve the minutes of the July 21, 2025 regular council meeting, seconded by Council Member Holmes, and the motion passed unanimously.
- Council Member Gibson moved to approve the minutes of the July 24, 2025 special council meeting, seconded by Council Member Leonard, and the motion passed unanimously.

Citizen Comments

- Resident Aliza Profumo and Carl Lanore voiced their concern with the overpopulation of deer in the city. They stated that over a dozen deer are regularly in and around their yard and that they destroy all their flowers and plantings. They asked the city to consider employing sharpshooter to deploy sterilization darts to control the deer population.

Presentation of Flag Certificate to the City by the Sons of The American Revolution

- The National Society of The Sons of The American Revolution [SAR] presented to the city a commendation in recognition of the city's exemplary patriotism in display of the American Flag. Mayor Farnsley thanked the SAR for the honor and recognition.

Mayor's Report

- In early October the mayor intends to hold a public hearing related to public safety issues. Chief Denham, Asst. Chief McKeehan and Retired FBI agent Terry Rankhorn will lead the discussion.
- The city will begin holding quarterly meetings with HOA Presidents to improve communication between the administration and city residents and to help prevent criminal activity.

- On August 28th the city is sponsoring a field trip to the Rumpke Cincinnati Landfill and Recycle Facility to promote recycling.
- The city recently met with representatives of the Kentucky Transportation Cabinet for an update on the status of the planned construction of US Hwy 42 roundabouts. The current projection is that construction will begin in either 2028 or 2029.

Financial Reports

The City Administrator presented a synopsis of the city's finances for July, 2025.

- Cash on hand totaled approximately \$3.4 million, of which approximately \$2 million is unrestricted funds.
- The city's monthly revenue was approximately \$220,000. The city's monthly expenditures totaled approximately \$464,000.
- The capital projects fund balance is approximately \$98,000.
- The restricted Road Aid Fund balance is approximately \$152,000.

Commission and Board Reports

On behalf of the Forestation Board, Chairperson Linda Knox provided an oral report:

- The committee's last meeting focused on the selection of trees for autumn's ArborFest.
- The committee discussed how to coordinate its events to coincide with other city events to better publicize the city's tree initiatives.
- The committee discussed how to better inform the city residents on how to mitigate their hazardous trees, and how to force action through the city's code enforcement process.

Other Reports

On behalf of the Parks and Recreation Advisory Committee, Member Tina Beavin provided an oral and written report:

- Park committee members with the mayor and public works director recently surveyed damage to the Putney Pond 'Freedom Bridge' and adjoining boardwalk to determine how to repair. The committee has an estimate for the repair and recommends that the city proceed with that repair.
- The committee continues to explore how to get more volunteers to help with upcoming events such as KidFest. The committee intends to reach out to various church youth groups and potentially starting a social group such as 'Friends of Putney Pond'.
- The student committee membership application has been distributed to six high schools. The deadline for application is August 22nd.
- Registration for November 23rd TrailBash is open.
- Upcoming Park events include Sheryl Rouse Band concert on September 21st and the 2nd annual KidsFest on October 19th.

Council Member Leonard reported that the Jefferson County League of Cities [JCLC]:

- The league did not meet this past July. The next board meeting is set for August 21st, and the next members' meeting will take place in September.
- The draft solid waste report to the Jefferson County Waste Management District 109 Board has been provided to the advisory committee for their consideration.

Police Report:

Assistant Police Chief McKeehan reported:

- The details of the written report on arrests and call responses were presented.
- Asst. Chief McKeehan reviewed monthly crime statistics and trends with the city council.
- The department has finalized a federal traffic grant to pay police for overtime traffic enforcement.
- The Kentucky Attorney General's office has granted the department additional safety equipment, such body armor, helmets and rifle plates, at a value of approximately \$40,000.

New Business

- Council Member Evans moved for a second reading and adoption of **Ordinance 656, Series 2025**, AN ORDINANCE AMENDING THE BUDGET FOR THE GENERAL FUND, MUNICIPAL ROAD FUND, AND CAPITAL PROJECTS FUND OF THE CITY OF PROSPECT FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 , AND ENDING JUNE 30, 2026, seconded by Council Member Clark. A roll call vote was held: **Yea:** Clark, Evans, Furman, Gibson, Holmes and Leonard. **Nay:** None. The motion passed 6-0.

Adjournment: Council Member Leonard moved to adjourn, seconded by Council Member Clark, and the motion passed unanimously. Mayor Farnsley declared the meeting adjourned at 7:34 p.m.

Prepared by:

Approved:

John S. Carter, City Clerk

Douglass Farnsley, Mayor

This meeting was live-streamed on YouTube.

Parks & Recreation Advisory Committee Report to City Council

September 8, 2025

The Prospect Parks and Recreation Advisory Committee met on September 8 at 5:00 p.m. Carolyn Embry chaired the meeting.

Parks Updates

- Tina Beavin introduced and welcomed the Parks Committee's new student representative, Sophia Campo. Sophia is a sophomore at Sacred Heart Academy and is active in environmental clubs.
- Damage to Freedom Bridge and the boardwalk are scheduled for repair.
- Additional repairs are needed on the Putney Pond Eagle Way Trail. Boy Scouts and other volunteers may be able to make repairs in some areas, while other sections may require a professional contractor.
- Sallie Schneider is pursuing opportunities to forge a relationship between the Parks Committee and The Prospect Rotary Club on projects utilizing Rotary Club student volunteers.

Parks Programs

- Kidzfest has been rescheduled to Sunday, October 19 at 12:30 p.m.
- The final evening concert of the season is the Sheryl Rouse Band on Sunday, September 21 starting at 6:30 p.m. Big Moe's BBQ Food Truck will begin service at 6:30 and will also have ice cream treats available.

Scout Report

- Sallie reported for Lynn Granger that a Troup 30 Life Scout has submitted a proposal for an Eagle Scout project to be completed in 2026. However, the project that she had proposed has already been addressed by Ron and his crew, so the Parks Committee will work to identify another project that might be of interest to the Scout.

Other Business

- Ron reported that the backside of the hill on the Orange Trail will be regraded and graveled.
- Sallie is trying to reschedule the Owl Prowl Walk with Lee Payne.
- The next meeting date is Monday, October 13, at 5:00 p.m. in City Hall.



Prospect Police Department

Monthly Report of Police Activities AUGUST 2025

ACTIVITY	2025	2024
House Checks:	1748	1263
Traffic Activity		
Citations/ Warnings Issued	71	13
Non- Injury Accidents	10	5
Injury Accidents	4	3
Citizen Assists	2	4
Reports		
Misdemeanor Reports	6	1
Felony Reports	1	0
Call Responses	4	3
Miscellaneous Reports	5	2
Arrests	4	0
Calls For Service		
Dispatched Runs	174	89
Officer Initiated Runs	334	82
Burglary/ Robbery, Fire Alarms Included False Alarms	32	11
Code Enforcement Citations	0	0



Prospect Police Department

Report Summary for August 2025

❖ **Arrests**

- ◆ August 5: FTA
- ◆ August 15: FTA
- ◆ August 19: (169) DUI, RA
- ◆ August 29: (179) MIW

❖ **Call Response Reports**

- ◆ August 2: (156) Theft
- ◆ August 19: (168) Theft
- ◆ August 26: (173) Fraud
- ◆ August 26: (176) Missing mail

❖ **Code Enforcement Reports**

24 permits were issued in August. Other August issues included:

- ◆ Unpermitted signs removed
- ◆ Unpermitted dumpster

❖ **Felony Reports**

- ◆ August 2: (157) Burglary 1st

❖ **JC3 Reports**

- ◆ August 26: (174) Duties only
- ◆ August 30: (181) Duties Only

❖ **KYIBRS Non-Criminal Reports**

- ◆ August 5: Field Contact
- ◆ August 5: Field Contact
- ◆ August 29: (179) MIW

❖ **Misdemeanor Reports**

- ◆ August 14: (163) TBUT from Auto
- ◆ August 14: (164) TBUT from Auto
- ◆ August 19: (166) Criminal Mischief 2nd
- ◆ August 19: (167) TBUT from Auto
- ◆ August 23: (171) TBUT Bicycle
- ◆ August 30: (180) TBUT from Purse

❖ **Total Assists Outside of Prospect – 1**

❖ **Total Citations / Warnings other than Arrests – 72**

❖ **Total Collisions – 12 non-injury and 2 injury**

❖ **Total People Fingerprinted – 2 resident and 0 non-resident = \$20**

**COMMONWEALTH OF KENTUCKY
CITY OF PROSPECT
RESOLUTION 7, SERIES 2025**

**A RESOLUTION AUTHORIZING THE COMPLETION AND FILING OF A
GOVERNMENT RESOURCES ACCELERATING NEEDED TRANSFORMATION (GRANT)
PROGRAM PROJECT APPLICATION**

Adoption of a resolution of the City of Prospect ("Entity") authorizing the completion and filing of a Government Resources Accelerating Needed Transformation (GRANT) Program project application for up to \$237,500 in GRANT Program funds with the Cabinet for Economic Development ("CED"); authorizing and directing the Mayor ("Authorized Representative") of the City of Prospect ("Entity") to execute any documents which are deemed necessary by CED to carry out this project; and authorizing the Authorized Representative to act as the authorized correspondent for this project; permitting review and execution of all agreements and request of all disbursements related to the GRANT Program.

WHEREAS the Entity desires to promote and carry out community development efforts on behalf of the residents of Prospect by supporting the GRANT Program project; and

WHEREAS the Entity is submitting or has submitted an application for the following federal grant program: Recreational Trails Program with the intent to access federal grant resources that are in the public interest and for a public purpose may seek funding assistance in preparing and/or completing applications for federal resources.

WHEREAS it recognizes that the GRANT Program monies available to the Entity for the purposes stated herein, pursuant to KRS 147A.150 to 147A.166, impose certain obligations and responsibilities upon the Entity and will require among other things:

- (1) Approval of a satisfactory application submitted to CED for approval;
- (2) Proper registration to do business within the Commonwealth; and
- (3) Other obligations of the Entity in connection with receiving the GRANT Program monies for the purposes stated herein.

NOW, THEREFORE, be it resolved this 15th day of August, 2025, by the Prospect City Council of the City of Prospect, Kentucky:

That a GRANT Program Application on behalf of the Entity for GRANT Program monies up to \$237,500 for the Prospect Putney Pond and Woodlands Park Boardwalk Project shall be submitted to CED.

The Entity shall provide such additional information and furnish such documentation as may be required, and the Authorized Representative shall act as the authorized correspondent for this Project.

Resolved this 15th day of September, 2025.

Motion by _____ and seconded by
_____, with members present voting in favor.

Adopted on: September 15, 2025, by a vote of ____ aye to ____ nay.

Douglass Farnsley, Mayor

Dated: August 13, 2025

ATTEST:

John S. Carter, City Clerk

Dated: August 13, 2025

**CITY OF PROSPECT, KENTUCKY
MUNICIPAL ORDER NO. 3, SERIES 2024**

**AN ORDER CONSENTING TO THE NOMINATIONS BY THE MAYOR OF CITIZENS OF THE CITY TO SERVE
ON THE CITY OF PROSPECT FORESTATION BOARD AND AFFIXING TERM OF OFFICE THERETO**

WHEREAS, the City Council of the City of Prospect has established a Forestation Board to oversee the selection, planning, protection, care, maintenance, removal, and management of trees and forestation within the City of Prospect; and

WHEREAS, Chapter §97.02 and §97.03 of the City of Prospect Code of Ordinances establish the procedure for appointing citizens and residents of the city to the Forestation Board; and

WHEREAS, the term of a Forestation Board member has expired thereby leaving a vacancy; and

WHEREAS, Mayor Farnsley nominates the following to serve terms as set forth herein, beginning September 15, 2025:

- Connie Kuhn is to serve a term of 3 years, ending on September 15, 2028.

NOW, THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF PROSPECT, KENTUCKY:

The City Council of the City of Prospect, Kentucky consents to the mayor's nomination to fill the above-stated position on the City of Prospect Forestation Board for the term as stated.

PASSED AND APPROVED THIS 15th day of September 2025.

Attest:

Douglass Farnsley
Mayor, City of Prospect, Kentucky

John S. Carter
City Clerk

**CITY OF PROSPECT, KENTUCKY
MUNICIPAL ORDER NO. 4, SERIES 2024**

**AN ORDER CONSENTING TO THE NOMINATIONS BY THE MAYOR OF CITIZENS OF THE CITY TO SERVE
ON THE CITY OF PROSPECT FORESTATION BOARD AND AFFIXING TERM OF OFFICE THERETO**

WHEREAS, the City Council of the City of Prospect has established a Forestation Board to oversee the selection, planning, protection, care, maintenance, removal, and management of trees and forestation within the City of Prospect; and

WHEREAS, Chapter §97.02 and §97.03 of the City of Prospect Code of Ordinances establish the procedure for appointing citizens and residents of the city to the Forestation Board; and

WHEREAS, the term of a Forestation Board member has expired thereby leaving a vacancy; and

WHEREAS, Mayor Farnsley nominates the following to serve terms as set forth herein, beginning September 15, 2025:

- Sylvia Quaye is to serve a term of 3 years, ending on September 15, 2028.

NOW, THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF PROSPECT, KENTUCKY:

The City Council of the City of Prospect, Kentucky consents to the mayor's nomination to fill the above-stated position on the City of Prospect Forestation Board for the term as stated.

PASSED AND APPROVED THIS 15th day of September 2025.

Attest:

Douglass Farnsley
Mayor, City of Prospect, Kentucky

John S. Carter
City Clerk