

COMMONWEALTH OF KENTUCKY
CITY OF PROSPECT
CITY COUNCIL REGULAR MEETING
Monday, August 18, 2025, 7:00 p.m.

AGENDA

CALL TO ORDER

- Chair: Mayor Doug Farnsley

APPROVAL OF MINUTES

- Approval of Minutes of July 21, 2025 special council meeting, July 24, 2025 regular council meeting.

COMMENTS FROM CITIZENS

PRESENTATION OF FLAG CERTIFICATE TO THE CITY BY SONS OF THE AMERICAN REVOLUTION

MAYOR'S REPORT

- Mayor's update on City matters.

FINANCIAL REPORTS

- Monthly financial update

COMMISSION & BOARD REPORTS

- Forestation Board

OTHER REPORTS

- Parks & Recreation Advisory Committee
- Jefferson County League of Cities

POLICE REPORT

UNFINISHED BUSINESS

- Second reading of **Ordinance 655, Series 2025**, AN ORDINANCE AMENDING THE BUDGET FOR THE GENERAL FUND, MUNICIPAL ROAD AID AND CAPITAL PROJECT FUND OF THE CITY OF PROSPECT FOR THE FISCAL YEAR BEGINNING JULY 1, 2025, AND ENDING JUNE 30, 2026.

NEW BUSINESS

ADJOURNMENT

Supporting documents for this meeting's agenda are archived on the city's website calendar:
<https://www.prospectky.gov>

Some meeting participants may meet virtually by WebEx.

Members of the public may attend in person and see and hear all participating members at
Prospect City Hall, 9200 US Hwy 42, Prospect, Kentucky.

CITY OF PROSPECT, KENTUCKY
CITY COUNCIL
REGULAR MEETING MINUTES

July 21, 2025

Attending In-Person: Mayor Doug Farnsley; Council Members John Clark, John Evans, Christian Furman, Don Gibson, David Holmes, and Sandra Leonard; Police Chief Tony Denham, Asst. Police Chief Michael McKeehan, C.A.O. and City Clerk John S. Carter

Participating Remotely: Director of Public Works Ron Cundiff

Call to Order

Mayor Farnsley called the meeting to order at 7:00 p.m.

Approval of Minutes

- Council Member Furman moved to approve the minutes of the June 16, 2025 regular council meeting, seconded by Council Member Clark, and the motion passed unanimously.
- Council Member Evans moved to approve the minutes of the June 23, 2025 special council meeting, seconded by Council Member Leonard, and the motion passed unanimously.

Citizen Comments

- Resident John Simpson spoke about the history of accidents along U.S. Hwy 42 between the Gene Synder Freeway and Harrods Creek Bridge. Mr. Simpson asked for the city to help with implementing safety features proposed in the 2022 Highway Safety Study for this stretch of U.S. Hwy 42.

Expression of Appreciation to Ms. Abigail Potter and Proclamation Declaring July 21, 2025 to be Abby Potter Day in Prospect

- Mayor Farnsley expressed the city's gratitude to Ms. Abigail Potter for her participation and volunteer service to Prospect's Parks and Recreation Advisory Committee and presented her with a certificate commemorating Abby Potter Day in Prospect.
- Parks and Recreation Advisory Committee members Tina Beavin, Sallie Schneider and Council Member Holmes thanked Ms. Potter for her year of service.
- Ms. Potter thanked the city for its recognition and prestigious award and expressed her gratitude for the experience of serving as a member of the Parks and Recreation Advisory Committee.

Mayor's Report

- The mayor provided a short overview of the status of the city's finances.
 - o The city remains in a financially sound condition, ending the fiscal year with an estimated \$500,000 surplus.
 - o Throughout the past fiscal year, the city has maintained at a minimum of \$3.1 million cash balance.
- A new ad hoc committee of three council members, Council Members Clark, Gibson and Leonard, has been created to determine what capital projects should be funded from the city's fiscal surplus.
- The July 4th celebration was very successful, with many people attending the festivities. The mayor extended his thanks to city personnel for planning and executing the event.
- The Don Krekel Orchestra will perform this coming Sunday, July 27th at the John Evans Pavilion in Little Hunting Creek Park. Acme Food Truck will begin service at 6:30 pm.
- The mayor reported that on July 18th the Morehead-Cain Scholars completed their work on the city's sustainability issues. On July 17th the scholars made an oral presentation of their findings and recommendations.

Financial Reports

The City Administrator presented a synopsis of the city's finances for the final month of the fiscal year, June, 2025.

- Cash on hand totaled approximately \$3.6 million, of which approximately \$2.23 million is unrestricted funds.
- The city's annual revenue ended 3% over budget, with additional insurance premium income to arrive at the end of July. The city finished the fiscal year 4% under budgeted expenditures.
- The capital projects fund balance is approximately \$98,000.
- The restricted Road Aid Fund balance is approximately \$144,000.

Commission and Board Reports

On behalf of the Forestation Board, Chairperson Linda Knox provided an oral report:

- The committee did not meet this past month.
- The committee supports the municipal order before the council this evening appointing Mandy Paul to serve on the Forestation Board.

On behalf of the Architectural Review Committee, Chairperson Robert Jacob provided an oral report:

- On June 20th the committee last met with the owner of Prospect Plaza, Michael Jones, to review and discuss his plans to renovate the store's exteriors so that the entire plaza's design and signage is consistent. The committee approved of the renovations proposed by the property owner.

- The committee supports the council's approval of the revised detailed development plan for Prospect Point under consideration this evening.

On behalf of the Investment Committee, Chairperson and Council Member Clark provided an oral report:

- The city remains in compliance with all state statutes and the city's investment policy.
- The city currently has approximately \$3.5 million invested with KLC/PNC in a money market fund, an enhanced income fund, and an S&P 500 fund.

Other Reports

On behalf of the Parks and Recreation Advisory Committee, Member Sallie Schneider provided an oral report:

- The committee has had extensive discussions on how to fix the wetland boardwalk in Putney Pond destroyed by spring flooding. Lynn Granger is currently seeking six to eight volunteers to help disassemble the boardwalk on Saturday, August 2nd.
- The 2nd Annual Kids Fest has been rescheduled to October 19th. The committee is seeking volunteers to help host this event.

Council Member Leonard reported that the Jefferson County League of Cities [JCLC] did not meet this past month. The next board meeting is set for August and the next members' meeting will take place in September.

Police Report:

Police Chief Denham reported:

- The details of the written report on arrests and call responses were presented.
- The department received feedback from a participant to the Fraud & Scams Seminar Lecture that she avoided a fraud attempt based on the information she learned at the seminar.
- The speed change on U.S. 42 has been well communicated via city communications, news stories, and temporary signage. The department is monitoring speeds using its speed carts and will begin to move from giving drivers warnings to speeding citations.
- The department has resolved issues with Oldham County Police Dispatch so that Prospect Police will receive notice of all calls for police by Prospect residents living in Oldham County.

Old Business

- Council Member Holmes moved for the second reading and passage of **Ordinance 655, Series 2025**, AN ORDINANCE ENACTING AND ADOPTING THE 2024 SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF PROSPECT, seconded by Council Member Clark. A roll call vote was held: **Yea:** Clark, Evans, Furman, Gibson, Holmes and Leonard. **Nay:** None. The motion passed 6-0.

This ordinance adopts and incorporates American Legal Publishing's codification of city ordinances in the Prospect, KY Code of Ordinances.

New Business

- Council Member Furman moved to approve **Municipal Order 2, Series 2025**, AN ORDER CONSENTING TO THE NOMINATION BY THE MAYOR OF MANDY PAUL TO SERVE ON THE CITY OF PROSPECT FORESTATION BOARD AND AFFIXING TERMS OF OFFICE THERETO, seconded by Council Member Holmes, and the motion passed unanimously.
- Council Member Clark moved to adopt **Resolution 5, Series 2025**, A RESOLUTION APPROVING THE REVISED DETAILED DEVELOPMENT PLAN AND BINDING ELEMENTS FOR THE REDEVELOPMENT OF PROSPECT POINT LOCATED AT 9505 US HIGHWAY 42, seconded by Council Member Holmes. A roll call vote was held: **Yea:** Clark, Evans, Furman, Gibson, Holmes and Leonard. **Nay:** None. The motion passed 6-0.

This resolution approves the re-development plans for the Prospect Point Shopping Center.

Adjournment: Council Member Leonard moved to adjourn, seconded by Council Member Clark, and the motion passed unanimously. Mayor Farnsley declared the meeting adjourned at 8:16 p.m.

Prepared by:

Approved:

John S. Carter, City Clerk

Douglass Farnsley, Mayor

This meeting was live-streamed on YouTube.

CITY OF PROSPECT, KENTUCKY
CITY COUNCIL
SPECIAL MEETING MINUTES

July 24, 2025

Attending In-Person: Mayor Doug Farnsley; Council Members John Clark, John Evans, Christian Furman, Don Gibson, David Holmes, and Sandra Leonard; City Attorney F. Chris Gorman; C.A.O. and City Clerk John S. Carter

Absent: Director of Public Works Ron Cundiff, Police Chief Denham

Call to Order

Mayor Farnsley called the meeting to order at 7:00 p.m.

Mayor's Report

- The mayor introduced Jim Brainard, the former mayor of Carmel, Indiana.

Closed Executive Session

Council Member Evans moved to enter a closed executive session for deliberations on a potential future acquisition of real estate and discussions with a business entity concerning a specific proposal, pursuant to KRS 61.810(1)(b) and (g), seconded by Council Member Clark, and the motion passed unanimously.

Council Member Holmes moved to leave closed executive session and return to regular session, seconded by Council Member Clark, and the motion passed unanimously.

The council reconvened in regular session at 8:31 pm with no action having been taken in the executive session.

Adjournment: Council Member Leonard moved to adjourn, seconded by Council Member Gibson, and the motion passed unanimously. Mayor Farnsley declared the meeting adjourned at 8:32 p.m.

Prepared by:

Approved:

John S. Carter, City Clerk

Douglass Farnsley, Mayor

**Prospect Parks & Recreation Advisory Committee
Written Report for City Council Meeting August 2025**

- A group that included Mayor Farnsley, Ron Cundiff and members of the Parks Advisory committee hiked the trails at Putney Pond to access damage to the Freedom Bridge and boardwalk. Discussions are being held to best address repairs.
- Volunteers for events has been an issue. We're exploring reaching out to local youth groups and starting a Friends of Putney Pond to help maintain the trails.
- Announcement for the recruitment of a student member for the Parks & Recreation Advisory Committee has gone out to six high schools and to the Hunting Creek Country Club. We've expanded our outreach and hope to get a strong pool of candidates.
- Registration for the Harrods Creek Trail Bash to be held on Sunday, November 23 has opened.
- There are two concerts remaining to be held at Little Hunting Creek Park. The Sheryl Rouse Band will perform on September 21 and the Louisville Leopards on October 19.
- The 2nd annual Kidz Fest is scheduled for October 19th at Little Hunting Creek Park.



Prospect Police Department

Report Summary for July 2025

❖ **Arrests**

- ◆ July 21: FTA

❖ **Call Response Reports**

- ◆ July 2: (126) Theft
- ◆ July 3: (127) Traffic Accident
- ◆ July 5: (130) Recovery Metro Stolen
- ◆ July 8: (134) Road Rage
- ◆ July 11: (137) Missing property
- ◆ July 14: (138) Damage to parked car
- ◆ July 18: (144) Stolen check
- ◆ July 26: (147) Theft
- ◆ July 26: (148) Suspicious person

❖ **Code Enforcement Reports**

36 permits were issued in July. Other July issues included:

- ◆ Unpermitted signs removed
- ◆ Unpermitted dumpster

❖ **Felony Reports**

- ◆ July 29: (151) Theft of Firearm

❖ **JC3 Reports**

- ◆ 0

❖ **KYIBRS Non-Criminal Reports**

- ◆ July 27: (149) CIT

❖ **Misdemeanor Reports**

- ◆ July 23: (143) Shoplifting

❖ **Total Assists Outside of Prospect – 2**

❖ **Total Citations / Warnings other than Arrests – 56**

❖ **Total Collisions – 16 non-injury and 1 injury**

❖ **Total People Fingerprinted – 0 resident and 1 non-resident = \$20**



Prospect Police Department

Monthly Report of Police Activities JULY 2025

ACTIVITY	2025	2024
House Checks:	1608	1475
Traffic Activity		
Citations/ Warnings Issued	56	13
Non- Injury Accidents	16	6
Injury Accidents	1	1
Citizen Assists	7	4
Reports		
Misdemeanor Reports	1	2
Felony Reports	1	2
Call Responses	9	4
Miscellaneous Reports	1	0
Arrests	1	0
Calls For Service		
Dispatched Runs	173	120
Officer Initiated Runs	273	60
Burglary/ Robbery, Fire Alarms Included False Alarms	25	20
Code Enforcement Citations	0	0

**CITY OF PROSPECT
ORDINANCE NO. 655, SERIES 2025**

**AN ORDINANCE AMENDING THE BUDGETS FOR THE GENERAL FUND, MUNICIPAL ROAD FUND AND CAPITAL PROJECTS FUND OF THE
CITY OF PROSPECT FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2025**

BE IT ORDAINED BY THE CITY OF PROSPECT, KENTUCKY:

SECTION 1: The Budgets for the General Fund, Municipal Road Fund and Capital Projects Fund of the City of Prospect beginning July 1, 2025 and ending June 30, 2026 shall be as follows:

REVENUES

FY 2026 Budget	Original Budget	Amended Budget	Original Budget	Amended Budget	Original Budget	Amended Budget	Original Budget	Amended Budget
	General Fund	General Fund	Road Aid	Road Aid	Capital Project Fund	Capital Project Fund	Total All Funds	Total All Funds
Projected Balance Forward	\$0	\$0	\$151,650	\$151,650	\$68,918	\$68,918	\$220,568	\$220,568
Ad Valorem Property Tax	\$2,003,740	\$2,003,740	-	-	-	-	\$2,003,740	\$2,003,740
Insurance Premium Tax	\$1,800,000	\$1,800,000	-	-	-	-	\$1,800,000	\$1,800,000
Other revenues	\$383,250	\$383,250	-	-	-	-	\$383,250	\$383,250
Road Aid Fund	\$0	\$0	\$102,000	\$102,000	-	-	\$102,000	\$102,000
Capital Project Fund	\$0	\$0	-	\$0	(\$125,520)	\$625,520	(\$125,520)	\$625,520
<u>TOTAL ESTIMATE REVENUE</u>	<u>\$4,186,990</u>	<u>\$4,186,990</u>	<u>\$253,650</u>	<u>\$253,650</u>	<u>(\$68,918)</u>	<u>\$694,438</u>	<u>(\$4,635,078)</u>	<u>\$5,135,078</u>

EXPENDITURES

City Administration	\$1,049,902	\$1,049,902	-	-	(\$0)	\$500,000	(\$1,049,902)	\$1,549,902
Community Development	\$62,000	\$62,000	-	-	\$0	\$0	\$62,000	\$62,000
Police Department	\$1,250,994	\$1,250,994	-	-	\$0	\$0	\$1,250,994	\$1,250,994
Public Works	\$373,928	\$373,928	-	-	\$0	\$0	\$373,928	\$373,928
Street Maintenance	\$335,093	\$335,093	\$150,000	\$150,000	\$0	\$0	\$485,093	\$485,093
Solid Waste	\$734,700	\$734,700	-	-	\$0	\$0	\$764,700	\$734,700
Landscape Maintenance	\$293,900	\$293,900	-	-	\$0	\$0	\$293,900	\$293,900
Parks & Tree Management	\$86,473	\$86,473	-	-	\$25,000	\$25,000	\$111,473	\$111,473
<u>TOTAL ESTIMATED EXPENDITURES</u>	<u>\$4,186,990</u>	<u>\$4,186,990</u>	<u>\$150,000</u>	<u>\$150,000</u>	<u>(\$25,000)</u>	<u>\$525,000</u>	<u>(\$4,361,990)</u>	<u>\$4,861,990</u>
PROJECTED ENDING BALANCE - June 30, 2026	\$0	\$0	\$103,650	\$103,650	\$169,438	\$169,438	\$273,088	\$273,088

SECTION 2: This Ordinance shall be effective from and after its passage, approval and publication as required by law.

First Reading this 13th day of August, 2025.

Passed on Second Reading this ____ day of _____, 2025.

By a vote of ____ aye and ____ nay of the City Council.

APPROVED:

ATTEST:

Douglass Farnsley
Mayor

John S. Carter
City Clerk